



SUPPLEMENTAL/BID BULLETIN NO. 2

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents for the **Procurement for the Lease of Multi-Function and Energy-Efficient Network Printers and Copying Machines (2nd Posting) DOT-BAC-IB NO. 2022-007**, as follows:

I. Under Section VII. Technical Specifications

ORIGINAL PROVISIONS	AMENDMENT / REVISIONS
VI. Scope of Services 8. The service provider shall also assign a specific person who will be responsible for regular monthly maintenance of the equipment both in terms of service as well as supply and replacement of consumables and spare parts, when required.	VI. Scope of Services 8. The service provider shall also assign a specific person who will be responsible for regular monthly maintenance of the equipment both in terms of service as well as supply and replacement of consumables and spare parts, when required. 1. Conduct of Preventive Maintenance at least twice (2 times) a month, and to include the following: a. Overall cleaning to include both the external and internal parts of the machine, and b. Replacement of waste material box, toner, rollers, fuser assembly, and other parts (if necessary) at no additional cost with the Department of Tourism.

All unamended portions of the Bidding Documents shall remain the same.

This Supplemental/Bid Bulletin shall form an integral part of the Bidding Documents.

Due to the belated posting of this supplemental/bid bulletin, please be informed that the **deadline of submission** and **opening of bids** have been moved to **September 16, 2022 at 9:00 a.m. and 10:00 a.m.**, respectively.

For the guidance and information of all concerned.


ASEC. REYNALDO L. CHING
Chairperson, Bids and Awards Committee
Department of Tourism

09 September 2022